



Summary of My CDA Education

Candidate Name

Note to Candidate: Please use this summary document as the cover sheet to your “education documentation”; the collection of transcripts, letters, certificates, etc. that you will place in your Professional Portfolio to document how you met the educational requirements for the CDA Credential. At your Verification Visit, your CDA Professional Development Specialist will review this sheet to ensure that it accurately reflects your education documentation that follows. Please see p. 9 for a detailed explanation of acceptable professional education.

Statements of CDA Education Completion:

I attest to completing the required 10 hours of education in each of the following CDA Subject Areas.

CDA Subject Areas	Please initial below
1. Planning a safe, healthy learning environment	
2. Advancing children’s physical and intellectual development	
3. Supporting children’s social and emotional development	
4. Building productive relationships with families	
5. Managing an effective program	
6. Maintaining a commitment to professionalism	
7. Observing and recording children’s behavior	
8. Understanding principles of child development and learning	

I attest to the accuracy of the above Statements of Completion: that I completed at least 10 clock hours of professional education in each of the 8 CDA Subject Areas. I also attest that I have met or exceeded 120 total clock hours of CDA-related professional education.

Candidate Signature

Date